



REGISTRATION TERMS AND CONDITIONS

REGISTRATION FEES

Cancellation of a registration must be advised via email to the Conference Secretariat:
aec2018@wsm.com.au

Verbal changes or cancellation cannot be accepted.

The following refunds will apply from the date of receipt of notification:

On or before 19 June 2018	100% refund less an administration fee of \$110 including GST
On or before 19 July 2018	75% refund less an administration fee of \$110 including GST
After 17 August 2018	No refund available

The refund will be returned via the same payment method as the original receipt of funds.

No refund will be made after 17 August 2018, however an alternative delegate name may be provided in writing and the booking and funds will be allocated accordingly.

Please note no refund or discount will be made if an inclusive function or event within the registration fee is not taken up or is subsequently cancelled.

Optional functions or events may be cancelled before or on 17 August 2018 and will be refunded in full via the same payment method as the original receipt of funds. After 17 August 2018, no refunds will be made however an alternative delegate name may be provided via email and the booking and funds will be allocated accordingly.

Engineers Australia reserves the right to alter, amend or cancel all or any of the arrangements contained in the program.

Engineers Australia cannot accept responsibility for delegates' late transport arrivals or non-arrivals due to delays outside of their control.

By registering for this event, you agree that you have read and understood our [privacy policy](#).

Where there is extenuating circumstances a refund outside of these terms may be considered by and at the discretion of the Organising Committee.

It is a condition of entry into conference sessions that there is to be no filming or live streaming of any presentation at any time without the express written consent of Engineers Australia.



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ACCOMMODATION

For accommodation cancellation policies, please refer to the individual hotel policies noted on the accommodation page of the [website](#). Any amendments to original hotel bookings must be forwarded via email to the Conference Secretariat: aec2018@wsm.com.au. Verbal changes or cancellations cannot be accepted nor will the hotels accept any changes direct.

INSURANCE

Delegates are strongly advised to secure appropriate travel and health insurance. Delegate registration fees do not provide any such insurance coverage. The Organising Committee, Engineers Australia and the Conference Secretariat accept no responsibility for any loss in this regard.

TAX

All Conference Registration Fees and Additional Ticket rates are quoted in Australian Dollars and are inclusive of GST.

DISCLAIMER

By registering for the Conference, you acknowledge and consent that during your attendance at AEC 2018 your image or voice may be captured via video, photograph or by any other means ("recorded") by an officer or official of this event, which may be distributed, published and broadcast at the discretion of Engineers Australia. If you do not wish to be recorded, you are required to formally advise the AEC 2018 Conference Secretariat: aec2018@wsm.com.au

PRIVACY STATEMENT

Information gathered from registration and other AEC 2018 forms will be used to administer the conference including accommodation, catering, transport, exhibition and sponsorship. Data obtained will remain the property of Engineers Australia. For more information on the privacy policy, please visit [privacy policy](#).